

Mail to:

Application # _____

**Rivergate HOA
Architectural Review Committee
P.O. Box 353187, Palm Coast, FL 32135**

Date: _____

Unit Address: _____

Owner's Name: _____ Tele#: _____

NOTICE: Prior written approval must be secured from the ARC before the start of any work, which changes, alters, modifies, adds to, or deletes from, any exterior appearance of the housing unit or lot. Please review your Covenants, Conditions and Restrictions, Architectural Control and Restrictive Covenants, for additional information. Failure to obtain such prior written approval could subject the unit owner to fines and/or the cost of removing the unapproved change and restoring the unit to its original condition.

The request for approval must include a general description of the work or change, specific location on the unit or lot, type of materials, colors and measurements (If appropriate). If the project involves an enclosure, screening, or exterior alteration or addition, a scale drawing and/or photos or design information will be required. Such required plans, photos and/or drawings should be attached to this application.

Description of project:

Who will be doing the work? _____

Scheduled date of completion. _____

Homeowner's Signature _____

FOR COMMITTEE USE ONLY

Unit Address: _____ Application # _____

Project type: _____

Pre-inspection required or requested: __ Yes __ No By _____

Post inspection required or requested: __ Yes __ No By _____

ARC decision on application:

- Approved
- Approved with conditions listed below
- Disapproved. Reasons listed below

Architectural Review Committee:

_____ Chairman
_____ ARC Member
_____ ARC Member
_____ ARC Member
_____ ARC Member

Date Confirmation letter sent: _____

Property Manager Signature: _____

Post inspection completed by: _____ Date: _____