

**SURF CREST VILLAGE**  
**Architectural Review Committee**

APPLICATION FOR APPROVAL OF ALTERATIONS TO PROPERTY

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Please describe your proposed alteration/addition (continue on back if more space is needed):

Please attach the following, as applicable:

- a. Set of plans/specifications of proposal
- b. Plot plan (annotated site survey) indicating location of work on your site.
- c. Color swatches/roof samples, if applicable
- d. Any other information which will help the committee understand your proposal (i.e. pictures of similar projects, etc.)

THE PROPERTY BEYOND THE EAVE LINE OF EACH RESIDENCE IS COMMON PROPERTY. FOR ALL EXTERIOR REPAIRS CONTRACTS ARE REQUIRED TO PROTECT THE COMMON GROUNDS. ALL CONSTRUCTION DEBRIS INCLUDING WOOD, METAL, NAILS, SHINGLES, ETC. SHOULD BE IMMEDIATELY PLACED IN A CONSTRUCTION CONTAINER AND/OR THE COMMON GROUNDS MUST BE PROTECTED WITH A TARP. THE CONTRACTOR IS RESPONSIBLE FOR A THOROUGH COMMON GROUNDS CLEAN UP DAILY DURING ANY EXTERIOR CONSTRUCTION ACTIVITY.

If approved, when do you propose to begin work? \_\_\_\_\_

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Approved/Disapproved by ARC

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Date

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